



**INVITATION TO BID UNDER OPEN DOMESTIC BIDDING FOR PROCUREMENT OF CATERING SERVICES, DRINKING WATER, NEWSPAPERS AND REPAIR OF MOTOR VEHICLES UNDER FRAMEWORK**

1. The Government of Uganda represented by The National Identification & Registration Authority (NIRA) has allocated funds to be used for the procurement of the requirements listed below;
2. NIRA now invites sealed bids from eligible bidders for the provision of the following;

S/N	Proc. Ref. Number	Subject of Procurement	Bid Security Amount (Ugx)	Submission deadlines
1.	<b>NIRA/NCONS/20-21/00144</b>	Procurement of Catering Services under Framework Contract.	<b>1,000,000</b>	11.12.2020
2.	<b>NIRA/SUPLS/20-21/00131</b>	Procurement of Drinking Water under Framework Contract.	<b>3,000,000</b>	11.12.2020
3.	<b>NIRA/SUPLS/20-21/00146</b>	Procurement of Newspapers under Framework Contract.	<b>Bid Securing Declaration</b>	14.12.2020
4	<b>NIRA/NCONS/20-21/00156</b>	Repair and Maintenance of Vehicles under Framework Contract.	<b>6,000,000</b>	14.12.2020

3. Bidding will be conducted in accordance with the **Open Domestic Bidding** method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 7(a) from **08:00 am – 5:00 pm (working Days)**.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 7(a) and upon payment of a non-refundable fee of **UGX. 50,000 (Uganda Shillings Fifty Thousand only) for each Procurement**. The payment shall be made to the bank and a bank slip presented as evidence of payment.
6. Bids must be delivered to the address below at 7(a) at or before **11:00 am as indicated in 2 above**. All bids must be accompanied by a bid security and bid securing declaration as follows; in form of Bank Guarantee Only. Late bids shall be rejected. Bids will be opened in the presence of the bidders’ representatives who choose to attend at the address below at 8(b) at 11:30 a.m. **On the submission deadlines all providers shall be expected to observe the COVID-19 SOPs.**
7. (a) Address for further information and bid submission and bid opening is:

**The Head Procurement & Disposal Unit**  
**National Identification Registration Authority**  
**Kololo Independence Grounds**  
**Tel: 0312 219 613**  
**Email: [info@nira.go.ug](mailto:info@nira.go.ug)**

8. (b) Address for bid opening is:  
**Management Boardroom**  
**National Identification Registration Authority**  
**Kololo Independence Ground**

9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	13 <sup>th</sup> November 2020.
b. Bid closing date	As per table in 2 above.
c. Evaluation process	(Within 20 working days from bid closing date)
d. Display of Notice of Best Evaluated bidder Notice	(Within 5 working days from Contracts Committee approval of evaluation report)
e. Contract award and Signature	Within 5 days upon expire of Best Evaluated Bidder Notice and clearance of contract by Solicitor General.

**ACCOUNTING OFFICER**