



NATIONAL IDENTIFICATION AND REGISTRATION AUTHORITY

INVITATION FOR BIDS (IFB) UNDER OPEN DOMESTIC BIDDING

FOR SUPPLY OF BRANDED T-SHIRTS FOR ENROLMENT OFFICERS

Procurement of NIRA /SUPL/2016-2017/000169

1. The Government of the Republic of Uganda through the National Identification and Registration Authority has allocated funds to be used for the Procurement of branded T-shirts (for enrolment officers) for the Registration of Pupils and Students.
2. The supplies consist of branded T-shirts (for enrolment officers) for the Registration of pupils and students.
3. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
4. Bidding will be conducted in accordance with the open domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003 (as amended), and is open to all bidders.
5. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 9:00 a.m. to 4:00pm.
6. The Bidding documents may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of UGX 100,000/=. The method of payment will be by Bank Payment Advice Form issued by the National Identification and Registration Authority with effect from **12th April, 2017**. On presentation of proof of payment, the bidding documents may be collected by the bidder from the address in 8(b) below with effect from 12th April, 2017.
7. Bids must be delivered to the address below at 8(c) at or before 11:00 a.m. on 12th May, 2017.

All bids must be accompanied by a bid security of **UGX 7,320,000** (or the equivalent amount in a freely convertible currency).

Bid security must be valid until 20th November, 2017. Late bids shall be rejected.

Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at 11:30 a.m. on 12th May, 2017.

8. (a) Documents may be inspected at:

Procurement and Disposal Unit,
National Identification and Registration Authority,
Kololo Independence Grounds
P.O Box 26529 Kampala (Uganda)

(b) Documents will be issued from: [as in 8(a) above]

(c) Bids must be delivered to: [as in 8(a) above]

(d) Address of bid opening: [as in 8(a) above]

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	12 th April, 2017
b. Bid closing date	12 th May, 2017
c. Evaluation process	15 th May, 2017
d. Display and communication of best evaluated bidder notice	29 th May, 2017
e. Contract signature	31 st May, 2017

Judy Obitre-Gama

EXECUTIVE DIRECTOR