



## INVITATION FOR BIDS (IFB)

### FOR PROCUREMENT OF HAND HELD CARD READER/PORTABLE VERIFIED DEVICES Procurement Reference Number: NIRA /SUPL/2016-2017/000167

The Government of the Republic of Uganda through the National Identification and Registration Authority has allocated funds to be used for the Procurement of Hand held Card Reader/Portable Verified Devices

1. The supplies consist of Hand held Card Reader/Portable Verified Devices.
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the open domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003 (as amended), and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 9:00 a.m. to 4:00pm.
5. The Bidding documents may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of UGX 100,000/=. The method of payment will be by Bank Payment Advice Form issued by the Procuring and Disposing Entity with effect from 12<sup>th</sup> April, 2017. On presentation of proof of payment, the bidding documents may then be collected by the bidder from the address in 8(b) below with effect from 12<sup>th</sup> April, 2017.
6. Bids must be delivered to the address below at 8(c) at or before 11:00 a.m. on 12<sup>th</sup> May, 2017.

All bids must be accompanied by a bid security of **UGX 33,000,000** (or the equivalent amount in a freely convertible currency).

Bid security must be valid until 20<sup>th</sup> November, 2017. Late bids shall be rejected.

Bids will be opened in the presence of the Bidders' Representatives who choose to attend at the address below at 8(d) at 12:00 a.m. on 12<sup>th</sup> May, 2017.

7. (a) Documents may be inspected at:

Procurement and Disposal Unit,  
National Identification and Registration Authority,  
Kololo Independence Grounds  
P.O Box 26529 Kampala (Uganda)

(b) Documents will be issued from: [as in 8(a) above]

(c) Bids must be delivered to: [as in 8(a) above]

(d) Address of bid opening: [as in 8(a) above]

8. There shall be a pre – bid meeting at the National Identification and Registration Authority, Kololo Independence Grounds, at 10:00am on the dates indicated in the proposed schedule in this notice.

9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	12 <sup>th</sup> April, 2017
b. Pre-bid meeting	24 <sup>th</sup> April, 2017
c. Bid closing date	12 <sup>th</sup> May, 2017
d. Evaluation process	15 <sup>th</sup> May, 2017
e. Display and communication of best evaluated bidder notice	29 <sup>th</sup> May, 2017
f. Contract signature	31 <sup>st</sup> May, 2017

Judy Obitre-Gama

**EXECUTIVE DIRECTOR**